St. Michael's Episcopal Church

Barrington, Illinois

Minutes of the Vestry Meeting of Monday, September 21, 2026

7:00 p.m. – Conference Room and Virtual

Present – In Person: The Rev. Nate Huddleston (Rector), Liz Gabis (Senior Warden – 2027), Bob Hoyler (Junior Warden - 2027), Wes Kimes (2027), Lynn Mayberry (2027), Craig W. Anderson (2028), Bob Wonder (2028), Cathy Koehlinger (2029), Pat Okonek (2029), John Davis (Treasurer), Craig G. Anderson (Clerk)

Present – Virtual: None

Absent: Sam Adams-Lanham (2027), Jeff Tolle (2028), BJ Seagrist (2029)

1. **Call to Order and Confirmation of Quorum**

Fr. Nate Huddleston called the meeting to order at 7:00 p.m. Clerk Craig G. Anderson confirmed the presence of a quorum.

2. **Opening Prayer**

The Rector, Vestry members, Wardens, and Clerk offered the opening prayer in unison.

3. **Approval of Agenda – September 21, 2026**

Wes Kimes moved, and Lynn Mayberry seconded, that the agenda for this evening's meeting, including acknowledgement of the Approval of Hiring of Temporary Part-Time Facilities Administrator via email vote and the Approval of Additional Rectory Flooring Expenditures via email vote, be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

Fr. Nate Huddleston offered introductory comments and thoughts pertaining to his arrival at St. Michael's and calling to be its Rector.

4. **Approval of Minutes**

Vestry Meeting of August 17, 2026

There being no objection, the minutes of the August 17, 2026, meeting of the Vestry were approved as presented.

5. **New Business**

Welcome to Fr. Nate Huddleston

Vestry members were given the opportunity to share thoughts on some "getting to know us questions":

- What is something about St. Michael's that you hope never changes?
- If you could change or strengthen one thing about St. Michael's over the next three years, what would it be?
- What is something you want me to know as I begin being your rector?

In response, comments, ideas, and suggestions about St. Michael's offered by members of the Vestry included being welcoming; having focus on youth, growth, treatment, traditions, care for those who are aging, and a spirited approach; reaching out and being open; maintenance and growth of financial strength and good stewardship for the present and to move forward; and continuation of the strong partnership with the Little Angels Christian Preschool. It was noted that the church is more than a building and partnering with other churches is of importance.

Annual Meeting

Senior Warden Liz Gabis requested that the date for the Annual Meeting of the parish be moved to the first Sunday in February each year to allow more time for preparation of the financial information.

Following discussion, Lynn Mayberry moved, and Bob Wonder seconded, that the date for St. Michael's annual parish meeting be moved to the first Sunday in February. Upon a voice vote: All Ayes; No Nays. Motion carried.

Vestry Nominations

Senior Warden Liz Gabis suggested that the committee for nomination of Vestry members for the coming year be comprised of outgoing Vestry members Sam Adams-Lanham, Liz Gabis, Lynn Mayberry, and Wes Kimes.

Following discussion, Junior Warden Bob Hoyler moved, and Cathy Koehlinger seconded, that the committee for nomination of Vestry members for the coming year be comprised of outgoing Vestry members Sam Adams-Lanham, Liz Gabis, Lynn Mayberry, and Wes Kimes. Upon a voice vote; All Ayes; No Nays. Motion carried.

Stewardship

Senior Warden Liz Gabis noted that Stewardship 2026 Sunday is scheduled for October 11, 2026, to coincide with the 44th annual Barrington area CROP Walk, providing an opportunity for St. Michael's parishioners to participate in a special act of community service.

Also, the Vestry members discussed tentative scheduling for a Vestry retreat on Saturday, November 14, 2026, from ~10:00 a.m. to 3:30 p.m. However, the date and location need to be confirmed.

Approval of Moving Expenses and Housing Allowance

Junior Warden Bob Hoyler requested approval of the moving expenses for Fr. Huddleston.

Craig W. Anderson moved, and Bob Wonder seconded, that the moving expenses for Fr. Huddleston be approved, funding for which will come from the Search Committee Designated Fund. Upon a voice vote: All Ayes; No Nays. Motion carried.

Junior Warden Bob Hoyler requested approval of the housing allowance for Fr. Huddleston.

Craig W. Anderson moved, and Lynn Mayberry seconded, that the housing allowance for Fr. Huddleston for the period of September 21, 2026, through December 31, 2026, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

6. **Old Business**

Building and Grounds Update

Craig W. Anderson provided an update on the rectory repair and improvement project. He noted the rectory project spreadsheet updates and confirmed with the Vestry that the information provided has been helpful; commented on the need to replace rectory windows for energy efficiency and possible inclusion of this item in the 2026 budget; advised that the primary bathroom work at the rectory has been finished; and indicated the there are some rectory project punch list items to complete.

The Vestry expressed thanks to Craig W. Anderson, BJ Seagrist, and Carter Brett for their work on the rectory project.

Financial Reports

Treasurer John Davis provided a summary overview of St. Michael's financial report for August 2026, which was distributed to the Vestry, noting that revenues and expenditures are generally as anticipated, with August having been a relatively quiet month.

Senior Warden Liz Gabis moved, and Lynn Mayberry seconded, that the August 2026 Financial Statements be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

Preschool Update

Cathy Koehlinger noted the outstanding work being done by Little Angels Christian Preschool Director Janelle Aynessazian. Also, the Preschool Parent Advisory Board is planning a fundraiser.

2026 Diocesan Convention

Junior Warden Bob Hoyler advised that there is need for a replacement delegate and an alternate delegate to represent St. Michael's at the 2006 Diocesan Convention.

Actions Approved via Email Votes; Revised Employee Handbook

Senior Warden Liz Gabis noted that subsequent to the the August 2026 meeting of the Vestry, via email votes, there was approval to hire a temporary part-time facilities administrator and approval of additional rectory flooring expenditures.

Following discussion, Cathy Koehlinger moved, and Pat Okonek seconded, that the St. Michael's Episcopal Church Employee Handbook be approved. Upon a voice vote: 7 Ayes; 0 Nays; 1 Abstention. Motion carried.

Safety and Building Security Policy

Senior Warden Liz Gabis requested that implementation of the new Safety and Building Security Policy be deferred for one month to allow persons who need to do so to complete the training required to be given a building entry code. Junior Warden Bob Hoyler noted requirements to obtain a code and security issues related to building and chapel access.

7. **Closing Prayer**

The Rector, Vestry members, Wardens, and Clerk offered the closing prayer in unison.

8. **Motion to Adjourn**

There being no objection, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk