

St. Michael's Episcopal Church

Barrington, Illinois

Minutes of the Special Meeting of the Vestry

Thursday, February 5, 2026

6:00 p.m. – Conference Room / In-Person with Virtual Attendance Option

Present -In Person: The Rev. Ralph Osborne (Priest in Charge), Bob Hoyler (Junior Warden), Craig G. Anderson (Clerk)

Present – Virtual: Liz Gabis (Senior Warden), Sam Adams-Lanham, Wes Kimes, Lynn Mayberry, Craig W. Anderson, Cathy Koehlinger, Pat Okonek, John Davis (Treasurer)

Absent: Jeff Tolle, BJ Seagrist

Vacant Position: Note – Bob Wonder was appointed to fill this vacancy under item ‘5. Motion to Appoint Bob Wonder to Vestry’ of this evening’s agenda, after which he participated virtually as a Vestry member.

1. Call to Order – Confirm Quorum

There being a quorum present, the meeting was called to order at 6:00 p.m.

2. Opening Prayer in Unison

Fr. Ralph Osborne, Priest in Charge, led the Vestry in the opening prayer.

3. Motion to Approve Agenda – February 5, 2026

Craig W. Anderson moved, and Junior Warden Bob Hoyler seconded, that the agenda for the February 5, 2026, Special Meeting of the Vestry, be approved. Upon a voice vote: 5 Ayes (Gabis, Hoyler, Anderson, Koehlinger, and Okonek); 3 Abstentions (Adams-Lanham, Kimes, and Mayberry). 0 Nays. Motion carried.

4. Motion to Approve Minutes - January 19, 2026, Vestry Meeting

Senior Warden Liz Gabis moved, and Cathy Koehlinger seconded, that the minutes of the January 19, 2026, meeting of the Vestry be approved. Upon a voice vote: 5 Ayes (Gabis, Hoyler, Anderson, Koehlinger, and Okonek); 3 Abstentions (Adams-Lanham, Kimes, and Mayberry). 0 Nays. Motion carried.

5. Motion to Appoint Bob Wonder to Vestry

To fill the Vestry member vacancy created by the resignation of Paul Carrubba, Senior Warden Liz Gabis moved, and Pat Okonek seconded, that Bob Wonder be appointed to fill the vacancy created by the resignation of Paul Carruba until the next election of Vestry members. Upon a voice vote: 5 Ayes (Gabis, Hoyler, Anderson, Koehlinger, and Okonek); 3 Abstentions (Adams-Lanham, Kimes, and Mayberry); 0 Nays. Motion carried.

6. Motion to Approve Soup Kitchen Contribution

Cathy Koehlinger moved, and Bob Wonder seconded, that the requested soup kitchen contribution in the amount of \$3,066 from the Designated Funds be approved. Upon a voice vote: 6 Ayes (Gabis, Hoyler,

Anderson, Wonder, Koehlinger, and Okonek); 3 Abstentions (Adams-Lanham, Kimes, and Mayberry); 0 Nays. Motion carried.

7. Preparation for Special Meeting on March 15, 2026

Review of the Timetable

The Vestry reviewed preparations for the upcoming Special Meeting on March 15, 2026, including when items need to be completed and published:

- Publication by February 9, 2026, the of slate of candidates for the Vestry recommended by the Nominating Committee for election.
- Other parishioners can add their names to the candidate list until February 22, 2026, at which time the final list is to be published.
- Publication by February 13, 2026, for review, the list of names of parishioners eligible to vote, with modifications allowed until March 8, 2026.
- Printed absentee and electronic ballots made available by March 1, 2026.
- Draft of proposed revised bylaws for St. Michael's, with target date of March 8, 2026, for vote on March 15, 2026.

Approve the Recommendations of the Nominating Committee and Agree to Publish by February 9, 2026

The Nominating Committee, consisting of parishioners Bill Ferry, Sandy Rauschenberg, and Ann Ryba, has been formed and has recommended a slate of candidates for Vestry approval and publication to the parish by February 9, 2026, after which other parishioners can add their names to the candidate list until February 22, 2026, at which time the final list is published.

Pat Okonek moved, and Craig W. Anderson seconded, that the Vestry approve the Nominating Committee's recommendations for election of the Senior Warden, Junior Warden, and members of the Vestry, and for election of delegates to the 2026 Diocesan Convention:

- Liz Gabis be elected to a second one-year term as Senior Warden beginning February 1, 2026, and that her term as Senior Warden will end at the 2027 vote for a new senior warden.
- Bob Hoyler be elected to a second one-year term as Junior Warden beginning February 1, 2026, and that his term as Junior Warden will end at the 2027 vote for a new junior warden.
- Extending the terms of all existing Vestry members, by class for an additional year beginning February 1, 2026:
 - (a) Lynn Mayberry, Wes Kimes and Sam Adams-Lanham be elected for one additional year on the vestry and that their terms will end with the 2027 vote for new vestry members.
 - (b) Craig W. Anderson and Jeff Tolle be elected for one additional year on the vestry and that their terms will end with the 2028 vote for new vestry members.
 - (c) Cathy Koehlinger, BJ Seagrist and Pat Okonek be elected for one additional year on the vestry and that their terms will end with the 2029 vote for new vestry members.
- Bob Wonder be elected to a 2-year term on the Vestry. His term will begin February 1, 2026, and end with the 2028 vote for new vestry members. Bob is replacing Paul Carrubba who resigned when he moved.
- Suzanne Fleeer, Jackie Kraus and Sam Adams-Lanham be elected as delegates to the 2026 Diocesan Convention.

Upon a voice vote: 6 Ayes (Gabis, Hoyler, Anderson, Wonder, Koehlinger, and Okonek); 3 Abstentions (Adams-Lanham, Kimes, and Mayberry); 0 Nays. Motion carried.

8. Closing Prayer in Unison

Fr. Osborne led the Vestry in the closing prayer.

9. Motion to Adjourn

Bob Wonder moved, and Cathy Koehlinger seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Abstentions; No Nays

The meeting adjourned at 6:24 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk