

St. Michael's Episcopal Church

Barrington, Illinois

Minutes of the Vestry Meeting of Monday, May 20, 2024

7:00 p.m. – In Person

Present: The Rev. Jesse Perkins (Rector), Bill Ferry (Senior Warden-2025), Brant Deichmann (2025), Ellen Lindeen (2025), Sam Adams-Lanham (2026), Wes Kimes (2026), Lynn Mayberry (2026), Paul Carrubba (2027), Amy Hoff (2027), Jeff Tolle (2027), John Davis (Treasurer), Craig Anderson (Clerk)

Absent: Liz Gabis (Junior Warden-2025), Marisa Boynton (2025)

1. Call to Order and Opening Prayer

There being a quorum present, Sr. Warden Bill Ferry called the meeting to order at 7:03 p.m. Fr. Perkins offered the opening prayer.

2. Approval of Agenda

Ellen Lindeen asked that a request from ANEW, the LGBTQ Asylum Project, be added to the agenda as an item under New Business.

Wes Kimes moved, and Lynn Mayberry seconded, that the agenda be approved as amended to include the request from ANEW. Upon a voice vote: All Ayes; No Nays. Motion carried.

3. Approval of Minutes

Vestry Meeting – April 13, 2024

Ellen Lindeen moved, and Amy Hoff seconded, that the minutes of the April 13, 2024, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

4. Financial Report – April 2024

Treasurer John Davis advised that there is nothing of concern, with the budget picture pretty normal thus far into the fiscal year. Revenue receipts remain better than anticipated.

Sam Adams-Lanham moved, and Lynn Mayberry seconded, that the April 2024 Financial Statements be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

2020 Procedural Assessment

Treasurer John Davis noted that a procedural assessment is used in lieu of an audit. He advised that the long delayed procedural assessment for 2020 has now been completed and a response has been prepared. A copy of each document was distributed to the members of the Vestry.

The purpose, benefits, and legal requirements of an audit were discussed.

5. New Business

ANew, the LGBTQ Asylum Project

Ellen Lindeen advised that a request has been received from ANew, for material and/or financial assistance to help address basic needs for LGBTQ persons fleeing extreme violence in their home countries due to their sexual orientation. After arriving in the United States and petitioning for asylum, these persons must wait for more than year before being allowed to work. Related information was distributed to the members of the Vestry.

Lynn Mayberry suggested that the request be referred to the Outreach Committee. The Vestry concurred with the suggestion; the request will be forwarded to the Outreach Committee.

6. Old Business

None

7. Committee Reports

Safety and Security Update

Doug Torbeck and Lynn Mayberry provided the Vestry with draft plans for Fire Response (Sunday Morning), a Missing Child (Sunday Morning), and a Suspicious Person (Sunday Mornings).

Doug Torbeck provided a summary overview, noting that the plans are a starting point, intended to be living documents, and to be changed as needed. The draft documents are offered for Vestry input and direction with respect to moving forward. Lynn Mayberry provided some additional details about the plans.

Comments and questions were offered during Vestry discussion. Next steps were suggested by the Vestry. The Safety and Security Committee will follow up and move forward with refinements.

The Vestry thanked the committee members for their work.

Buildings and Grounds

Brant Deichmann reported that Kim Curtis was successful in getting the Community Room coffee machine replaced, the stoves are being repaired, and the air conditioning unit passed inspection.

Vision Committee

Wes Kimes noted that work on the draft plan is somewhat behind schedule but will be completed this summer.

8. Rector's Report

Fr. Perkins noted his attendance at the Church Pension Group CREDO Conference; recent confirmations; a recent wedding at St. Michael's, and one which is scheduled for July; and the helpful pastoral care assistance being provided by Fr. Swarthout. Also, Saturday evening eucharists are going well; the Preschool Director transition is on track for June 1; Preschool Director Caren Hunter is being recognized for her service; in person attendance at worship services has been steadily increasing; the second half of Fr. Perkins' sabbatical will be starting soon; refinishing of the wood floors at the rectory is being considered; and the option for use of plastic cups during communion will be phased out.

9. Senior Warden's Report

Sr. Warden Bill Ferry commented that it was a great experience to assist with the confirmation class, thanked Kay Lewis and her team for their great work, and encouraged Fr. Perkins to refresh and invigorate during his sabbatical.

10. Closing Prayer

Fr. Perkins offered the closing prayer.

11. Motion to Adjourn

Paul Carrubba moved, and Sam Adams-Lanham seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk