

St. Michael's Episcopal Church

Barrington, Illinois

Minutes of the Vestry Meeting of Monday, November 21, 2022

7:00 p.m. – Virtual (Via Zoom)

Present: The Rev. Jesse Perkins (Rector), John Garcia (Senior Warden-2023), Lindsay Taylor (Junior Warden-2023), Kathi Frelk (2023), Ric Lindeen (2023), David Rauschenberg (2023), Gwen Weibel (2023), Melissa Buckley (2024), Greg Mears (2024), Doug Torbeck (2024), Marisa Boynton (2025), Brant Deichmann (2025), John Davis (Treasurer), Craig Anderson (Clerk)

Absent: Carol Berman (2024), John Totten (2025)

1. Call to Order and Opening Prayer

There being a quorum present, John Garcia called the meeting to order at 7:02 p.m. Fr. Perkins offered the opening prayer.

2. Approval of Agenda

Kathi Frelk moved, and Greg Mears seconded, that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

3. Approval of Minutes

Vestry Meeting – October 24, 2022 (In Person)

Melissa Buckley moved, and Marisa Boynton seconded, that the minutes of the October 24, 2022, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

4. Financial Report

John Davis reviewed the October 2022 Financial Statements. He noted that October was a positive month, with revenues being more than anticipated. A couple of large non-pledge contributions were received by St. Michael's. Pledge receipts are ahead thus far for the fiscal year.

5. New Business

2023 Vestry Slate

John Garcia and Lindsay Taylor provided an update on formation of 2023 slate of candidates for the Vestry. Fr. Perkins noted that the slate will need to be approved by the December 2022 meeting of the Vestry to meet parish notification requirements.

Vestry Retreat

Fr. Perkins thanked all who attended the retreat on October 28-29, 2022, at the Nazareth Spirituality Center in Batavia. He reported that the results of the CAT (congregational assessment tool) survey, which are being disseminated in segments to St. Michael's parishioners via The Sword, are getting a good viewing.

Annual Meeting – February 5, 2023, 11:30 a.m.

David Rauschenberg moved, and Doug Torbeck seconded, that the Annual Meeting for the parish be set for February 5, 2023, at 11:30 a.m. Upon a voice vote: All Ayes; No Nays. Motion carried.

Rectory Housing Allowance

Fr. Perkins provided a verbal summary of the housing allowance resolution included in the meeting packet.

Ric Lindeen moved, and Melissa Buckley seconded, that the Housing Allowance Resolution for The Reverend Jesse S. Perkins, as included in the information packet for the November 21, 2022, meeting of the Vestry, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

Outreach Grant Proposal

Melissa Buckley reviewed the Outreach grant recommendations recommended for Fall 2022, a copy of which was provided to the Vestry. The recommendations include reservation of an emergency fund of 5%.

Melissa Buckley moved, and David Rauschenberg seconded, that the Fall 2022 Outreach grant distributions be approved as recommended. Upon a voice vote: All Ayes; No Nays. Motion carried.

Melissa noted that she will include information regarding the distributions in The Sword.

6. Old Business

St. Michael's Preservation Fund (Charitable Remainder Trust)

In follow-up to discussion and action taken by the Vestry at its October 24, 2022, meeting, Gwynne Johnston has provided a draft 'Operating Agreement and Articles of Association of St. Michael's Episcopal Church, Barrington, Preservation Fund' for Vestry review. A virtual meeting for this purpose has been scheduled for Monday, November 28, 2022, at 7:00 p.m.

Chapel Items

Lindsay Taylor and Fr. Perkins provided an update on items stolen from St. Michael's chapel and subsequently returned St. Michael's, and the status of charges against and prosecution of the alleged perpetrator.

Following discussion, Marisa Boynton moved, and Greg Mears seconded, that it be requested that the charges against the alleged perpetrator be reduced to misdemeanor status. Upon a voice vote: 10 Ayes; 1 Nay. Motion carried.

7. Committee Reports (As Requested)

Building and Grounds Committee

Brant Deichmann reported that seasonal-related maintenance is underway.

Youth Advisory Committee

Fr. Perkins reported that the daughter of Kay Lewis is on-board as Youth Coordinator for three months.

Parish Vision

No report.

Stewardship

Lindsay Taylor provided an update on financial pledges received thus far for 2023. She noted that receipts appear to be pretty much as projected at this point in the stewardship campaign process.

In reply to a question from John Davis regarding follow-up with parishioners who have not yet pledged for 2023, Lindsay will check the updated report and divide calls among Vestry members for follow-up.

8. Rector's Report

Fr. Perkins reported that two funerals and one wedding have occurred recently, this year's Diocesan Convention was virtual and held this past Saturday, work is underway to update St. Michael's parishioner database, graphics design software has been obtained to assist St. Michael's staff with dissemination of information to parishioners, efforts to hire a cleaning person are continuing, and results of the CAT survey are being provided in segments via The Sword. Fr. Perkins noted the upcoming schedule for Advent and his schedule for the upcoming weeks, including a brief spiritual retreat. He also advised that worship service attendance has increased recently.

9. Senior Warden's Report

John Garcia shared that he is grateful that St. Michael's is functioning well, noted that the Vestry retreat was a great experience, and expressed appreciation for everyone's work.

10. Closing Prayer

Fr. Perkins offered a closing prayer.

11. Motion to Adjourn

Kathi Frelk moved, and Ric Lindeen seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk