

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, October 16, 2023**

**7:00 p.m. – Via Zoom**

**Present:** Lindsay Taylor (Senior Warden-2024), Bill Ferry (Junior Warden-2024), Carol Berman (2024), Greg Mears (2024), Doug Torbeck (2024), Marisa Boynton (2025), Brant Deichmann (2025), Ellen Lindeen (2025), Sam Adams-Lanham (2026), Wes Kimes (2026), Lynn Mayberry (2026), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** The Rev. Jesse Perkins (Rector)\*, Melissa Buckley (2024)

\*This afternoon, prior to the Vestry meeting, Fr. Perkins advised the Vestry of his absence tonight to respond to an immediate pastoral care need. He provided the Vestry with written comments and information pertaining to this evening's meeting agenda.

**1. Call to Order and Opening Prayer**

A quorum being present, Lindsay Taylor called the meeting to order at 7:02 p.m. and offered an opening prayer.

**2. Approval of Agenda**

Ellen Lindeen moved, and Marisa Boynton seconded, that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**3. Approval of Minutes**

Vestry Meeting – September 18, 2023 (In Person)

Greg Mears moved, and Lynn Mayberry seconded, that the minutes of the September 18, 2023, meeting of the Vestry be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

**4. Financial Report – September 2023**

John Davis noted that gift receipts were somewhat higher than budgeted; overall, revenues and expenditures continue to track as anticipated.

Bill Ferry moved, and Marisa Boynton seconded, that the September 2023 Financial Statements be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

**5. New Business – None**

**6. Old Business**

Staff Compensation

In response to a Vestry request from earlier this year, and in conjunction with planning for the 2024 parish budget, an overview of staff positions and compensation was reviewed. Following discussion, Wes Kimes suggested that the Executive Committee review the information. Lindsay Taylor will follow up.

### Vote to Acknowledge Air Conditioner Replacement

Reasons for the recent replacement of the undercroft air conditioning unit were reviewed.

Carol Berman moved, and Greg Mears seconded, that the Memorandum of Approval of Replacement of Undercroft Air Conditioning Unit, which acknowledges approval of the Vestry via electronic (email) communication, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

## **7. Committee Reports**

### Building and Grounds

Brant Deichmann provided an update on several projects:

- Tuckpointing and driveway repairs are underway.
- Work at the Rectory will be in progress soon.
- St. Michael's current vendor for snow and ice control services has indicated that sidewalks will no longer be included in those services. Kim Curtis is seeking a new vendor for St. Michael's.
- A new Sexton and a new Nursery Assistant have been hired and will be starting soon.
- A quote for installation of an exterior canopy for the Community Room entrance area has been received. Before proceeding further, the potential impact of canopy installation on natural light needs review.

### Little Angels Christian Preschool

Lynn Mayberry offered an update on the Director search process: A new job description has been prepared and approved; a screening process will be determined; and a recommendation will be sent to Fr. Perkins.

### 2023 Stewardship

Marisa Boynton reported that preparations for the kick-off luncheon on Sunday, November 12, 2023, are underway. Invitations will be sent with a request to RSVP.

Also, some parishioners will be contacted regarding possibly offering stewardship comments at a Sunday service.

### 2024 Vestry Slate

Lindsay Taylor noted the Vestry will need three new members for 2024. After discussion regarding need to solicit interest in being on the Vestry, Bill Ferry volunteered to lead that effort and Wes Kimes volunteered to assist.

## **8. Rector's Report**

In the written information provided for this evening's meeting, Fr. Perkins noted the Archbishop of Jerusalem's request for prayers for peace and the national church. In response, a prayer service at St. Michael's will be held at 12:00 p.m. tomorrow, Tuesday, October 17, 2023.

Additionally, Fr. Perkins provided an update on planning for his 2024 sabbatical and expressed his gratefulness for this gift of time and prayer; advised that three funerals were held at St. Michael's during the past month and thanked the entire parish for the faithful work done to lay our members to rest; and noted the many buildings and grounds projects completed and underway, and expressed his thanks to the entire team and Kim Curtis.

**9. Senior Warden's Report**

Lindsay Taylor noted that St. Michael's 75<sup>th</sup> Anniversary events went very well and expressed her thanks to all who worked on that endeavor.

During an opportunity for questions and comments, Carol Berman asked if there is an electronic version of the parish membership list and updated directory, and whether name tags are available for new parishioners.

**10. Closing Prayer**

Lindsay Taylor offered a closing prayer, including a request to keep Joe and Vicky Ridges in our prayers.

**11. Motion to Adjourn**

Lynn Mayberry moved, and Sam Adams-Lanham seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk